



## Transport Arrangements for G.M.E. Pupils in the City of Edinburgh

All primary pupils who live more than two miles (secondary pupils: three miles) walking distance from Edinburgh's Gaelic Medium provisions are presently entitled to free transport. This may be in the form of private coach, public bus pass or taxi. The service is provided and partially funded by the City of Edinburgh Council with significant financial support from the Scottish Government Specific Grant for Gaelic Education.

Families apply to School Transport in the spring term for home to school transport for the following school year.

### How it operates:

- Eligible families are informed by School Transport of pick-up points and times
- School staff manage the arrival and departure of pupils
- School Transport issues tenders to bus companies, organises routes and drop offs, informs parents and deals with any operational issues

### Responsibilities of parents:

- Deciding whether their child can manage a bus journey with no adult supervision
- Being on time to meet bus in the morning and at end of the day
- Keeping the driver informed of any changes to arrangements, for example if a child is unwell (we recommend that you swap phone numbers with your driver)
- Keeping the school informed, by weekly ParentMail form, of any changes to usual end-of-day arrangements

### Responsibilities of school staff:

- Seeing pupils on and off transport at school safely
- Maintaining lists of end-of-day arrangements
- Contacting School Transport if any buses do not arrive at the end of the day
- Dealing with any minor behaviour issues

### Responsibilities of pupils:

- Putting on and keeping on seatbelts until transport reaches destination and comes to a stop
- Staying seated throughout the journey
- Maintaining good standards of behaviour while in transit

### Responsibilities of drivers:

- Picking up and dropping off children at agreed times
- Dropping pupils off at school no earlier than 8.45am, ensuring that a member of staff is there to escort pupils into school
- Wearing photo ID as issued by Passenger Operations at all times
- Ensuring that no children are left alone at end-of-day drop off; contacting parents, school or social work as necessary

Complaints: Complaints about behaviour of pupils should, in the first instance, be directed to school  
Complaints about transport should be directed to Passenger Operations on 0131 469 2950

Please note: There are no chaperones on these services. The service provided is equivalent to your child travelling on a public bus. The driver carries no information about medical or other additional needs. Occasionally, a coach may be replaced by taxi(s) provided by City Cabs or Central Taxis. Parents are not permitted to travel on buses or taxis.